

MEETING MINUTES - <Treatment Workgroup>

Date of Meeting: (05/18/2010)

Minutes Prepared By: Pam Wilson

Purpose of Meeting

Action Planning

2. Attendance at Meeting

<i>Name</i>	<i>Department./Division</i>	<i>E-mail</i>
Lumbe Davis	CDC	Ldavis@cdc.gov
Brian Denton	Cancer Survivor/Advocate	brian.c.denton@pfizer.com
Kris Diana	Co-Chair Treatment	kristine.diana@yale.edu
Linda Dziobek	Cancer Survivor/Advocate	ldziobek@yahoo.com
Mary Falvey	Women & Infants Family Van	mfalvey@wihri.org
Anna Wheat	RIDOH	Anna.Wheat@health.ri.gov
Susan Shepardson	RIDOH	Susan.Shepardson@health.ri.gov
Michael Vezeridis, MD	Alpert Medical School, Brown University	Michael_Vezeridis@brown.edu
Jim Willsey	Roger Williams Medical Center	jwillsey@rwmc.org
Pam Wilson	RIDOH	Pamela.wilson@health.ri.gov

Meeting Notes, Decisions, Issues

1. Brian Denton and Kris Diana co-chaired meeting. Introductions were made. Lumbe David, CDC Project Officer attended.
2. Anna Wheat facilitated Action Planning. Reviewed last year's planning. The overall thought was that the Treatment workgroup took on way too much for one year. Some of the challenges they faced were IRB approval for the Clinical trials survey. Another challenge is the loss of the ACS members. Relied on those members for a number of strategies. They have access to hospital resource rooms etc. Lessons learned: Next time would have planned better for the IRB; held a focus group – one on one interviews and would have hired a consultant. Survey Update – All the changes have been made. Brian attended the RI ONS annual meeting and was given the go ahead to dispense surveys. Group presented to cancer committees. A number of hospitals on board.
3. Action Planning for next year. Main focus will be the implementation of the Clinical trials survey and dissemination of results. Possibly produce a fact book/document and hold an annual event around the data. Hold Focus Groups to look more in-depth. Suggestion: Invite providers to the Summit from 7:30-8:30AM and present data. After present data offer to provide a full evaluation at their individual office/hospital. Another objective for next year is to work with the Cancer Registry to add questions about clinical trials. Workgroup still wants to promote awareness of the NCCN Guidelines. Look at other state plans re: NCCN Guidelines. Lumbe offered to put this on agenda for a future Comp Cancer Program Manager Regional call. A final objective is recruitment for Treatment workgroup members. Invite a Physician/Nurse champion and a Researcher to join group. Pam will send copy of Action Plan to workgroup members to review for next meeting.
4. Writing New Cancer Plan –Look at what gaps are in our plan. Oral cancers for example? For the future, we discussed the idea of finding out what kind of projects were going to be funded through HEALTH that had to do with improving cancer treatment and adding them as initiatives to the new state plan. John Fulton has offered to start strategic planning. Then JSI will provide consulting to the workgroups next year.
5. Set Next Meeting Date: Treatment Workgroup meets every other month. Chose to take July off and reconvene in August.

Next Meeting

<i>Date:</i>	<i>August 17, 2010</i>	<i>Time:</i>	<i>5:30-7:00PM</i>	<i>Location:</i>	<i>RI Health Center Association</i>
<i>Agenda:</i>	TBD				